

UTIA P&T and ETTR Calendars for AY25-26

- UTIA administration will create and shepherd [Interfolio](#) cases through the request for early consideration for P&T, P&T, and Enhanced Tenure-Track Review (ETTR) (i.e., mid-cycle) processes, including overseeing faculty candidate response periods. See the [UTK Faculty Affairs Hub](#) for Interfolio workflows and guides.
- Individual Interfolio cases will be made available to faculty candidates and departments by March 14, 2025. Faculty and departments can begin uploading materials at that time. Department Heads can also start inviting external reviewers for P&T if they plan to use this function in Interfolio.
- Applications will be accepted after the March 7th deadline. However, faculty candidates and departments should anticipate a lag before the Interfolio case is ready for uploading materials. The lags for P&T and ETTR cases will likely be about a week and, given the approval process, at least two to three weeks for Requests for Early Consideration for P&T.
- Departments are responsible for working with candidates to ensure their dossiers are complete before September 12, 2025.
- Case reviewers have fixed review deadlines. If a case is submitted late at any level of review, the subsequent review period will be shortened accordingly.
- **Note that there are faculty response periods after each level of review (below the Chancellor Review). These periods open when faculty are sent the review in Interfolio and remain open for two calendar weeks.**

P&T	Open	Close
Department Heads (DHs) Submit P&T Candidate Lists	2/4/2025	3/7/2025
Faculty and DHs Prepare Early Consideration for P&T Request	2/4/2025	3/7/2025
Faculty and DHs Prepare Packets in Interfolio	3/14/2025	9/12/2025
Department Review Committee (DRC) Review Period	9/22/2025	10/24/2025
DH Review Period	11/3/2025	11/26/2025
UTIA TRE/CVM P&T Committee Review Period	12/8/2025	1/23/2026
Dean(s) Review Period	1/30/2026	2/27/2026
SVC/SVP & Provost Review Period	3/6/2026	4/3/2026
Chancellor Review Period	4/3/2026	4/23/2026
Packets Due to UT System		4/24/2026

ETTR (Mid-Cycle)	TRE		CVM	
	Open	Close	Open	Close
DHs Submit ETTR Candidate Lists	2/4/2025	3/7/2025	2/4/2025	5/2/2025
Faculty and DHs Prepare Packets in Interfolio	3/14/2025	9/12/2025	5/12/2025	3/31/2026
DRC Review Period	9/22/2025	11/14/2025		
DH Review Period	11/21/2025	1/5/2026		
P&T Committee Review Period	1/9/2025	2/27/2026	4/3/2026	5/4/2026
Dean(s) Review Period	3/6/2026	3/30/2026	5/6/2026	6/5/2026
SVC/SVP & Provost Review Period	4/3/2026	4/27/2026	6/8/2026	7/10/2026